

PIONEER TECHNOLOGY & ARTS ACADEMY

BOARD MEETING MINUTES

The Board of Directors of Pioneer Technology & Arts Academy of Arizona held a Board of Directors meeting on May 9, 2023 at 4:00 PM (Arizona Time) on Google Meet Online.

To join the video meeting, click this link:

<https://meet.google.com/kyt-ddun-bhg>

Otherwise, to join by phone,

dial +1 662-747-1090 and

enter this PIN: 357 730 955#

Agenda Posted Address: 1903 E Roeser Rd Phoenix AZ 85040

I. Call the Meeting to Order and Board President Welcome

Roll Call to Determine Quorum

Meeting called to order by Todd Noel at 4:03 pm. Board Members present: Todd Noel, Shannon Houston, Kyle Campbell, Shubham Pandey

Others Present: Angela West, Abel Perales and Cozette Moore

II. Open for Public/Parental Comment

NOTE: Each individual can have up to two minutes.

To sign up for Public/Parental Comment, please email Ms. Angela West, Principal, awest@ptaaschool.org, by 4:00 PM on Thursday,

Todd Noel called for Public/Parental Comment. No persons present for comment.

III. Approval of Last Board Minutes

Todd Noel called for a motion to approve Last Board Minutes. Shannon Houston made a motion to approve Last Board Minutes. The motion was seconded by Kyle Campbell.

Voice Vote : 3 yes, 1 abstained, Motion Passed

Votes:

Todd Noel : In Favor

Kyle Campbell: In Favor

Shannon Houston: In Favor

Shubham Pandey : Abstained

Motion carried.

IV. Discussion Items

Todd Noel called for Discussion Items.

a) Discussion on Update Budget

Shubham Pandey presented the proposed budget. All board members will need to sign if approved. Shubham Pandey spoke to the Board regarding working with Aspire for financial needs. OSA works with them and they understand the Arizona landscape. Todd Noel addressed the Board seeking approval by vote and go for signatures on the budget.

Todd Noel call for a motion to approve the Fiscal Year 2023 modified and final budget. Kyle Campbell made a motion to approve. The motion was seconded by Shannon Houston.

Voice Vote : 3 yes, 1 abstained, Motion Passed

Votes:

Todd Noel : In Favor

Kyle Campell: In Favor

Shannon Houston: In Favor

Shubham Pandey : Abstained

Motion carried.

b) Discussion on Subleasing space to high school

Shubham Pandey presented to the Board sub-leasing space to the high school. OSA will be able to use space in their K-8 facility. The lease starts July 1, 2023. Term commences July 1, 2023 and shall continue initial term until June 30, 2024 and shall renew for successive one-year terms. For non-renewal there needs to be a 90-day prior notice. Rent for first year is \$1.00 for the school and every year after is \$5,000.00 for the rent of the space. Subsequent renewal to terms the monthly rent shall be increased by 3% over the preceding renewal year.

Todd Noel called for a motion to approve the sub-lease subject to the following working to clarify the lease reflects sublease throughout subject to PTAA is in control of the property or something to that effect. Shannon Houston made a motion to approve the sub-lease subject to the following working to clarify the lease reflects sublease throughout subject to PTAA is in control of the property or something to that effect. The motion was seconded by Kyle Campbell.

Voice Vote : 3 yes, 1 abstained, Motion Passed

Votes:

Todd Noel : In Favor

Kyle Campell: In Favor

Shannon Houston: In Favor

Shubham Pandey : Abstained

Motion carried.

c) Partnership agreement with a high school

Shubham Pandey told the Board they have found a partner for the Arizona high School. OSA is a CTE school that aligns well with STEM. They have been seeking a space for kids to attend school. This partnership allows a space for virtual school. There is a partnership agreement that outlines what the expectations are. Shubham will provide regular updates. Those that attended the 8th grade meeting was very positive. Parent feedback was tremendously positive.

Todd Noel called for a motion to approve the Partnership Agreement with a high school. Kyle Campbell called for a motion to approve the Partnership Agreement. The motion was seconded by Shannon Houston.

Voice Vote : 3 yes, 1 abstained, Motion Passed

Votes:

Todd Noel : In Favor

Kyle Campell: In Favor

Shannon Houston: In Favor

Shubham Pandey : Abstained

Motion carried.

d) Marketing and Enrollment

Enrollment

Angela West, Principal of PTAA Arizona discussed enrollment with the Board. There were 406 students and has had a loss of 8 students for a total of 398 students where they will end the school year with. A majority of the students moved out of town or out of the state.

Marketing

Abel Perales presented to the Board information regarding Marketing. There is a big campaign to increase enrollment target mailings and telephone outreach and utilizing social media outlets. There is a kiosk being set up at Arizona Mills. Teams have been recruited to send out mailers to the community. There are a variety of events planned for the summer

V. Action Items-

- a) Action on Update Budget**
- b) Action on Subleasing space to high school**
- c) Action on Partnership agreement with a high school**

Todd Noel stated these action items have been done.

VI. Old Business

No old business for discussion.

VII. New Business

No new business.

VIII. Adjournment

Todd Noel called for a motion to adjourn. Shannon Houston made a motion to adjourn. The motion was seconded by Kyle Campbell.

Voice Vote : 3 yes, 1 abstained, Motion Passed

Votes:

Todd Noel : In Favor

Kyle Campell: In Favor

Shannon Houston: In Favor

Shubham Pandey : Abstained

Motion carried.

Meeting adjourned at 4:41 p.m.